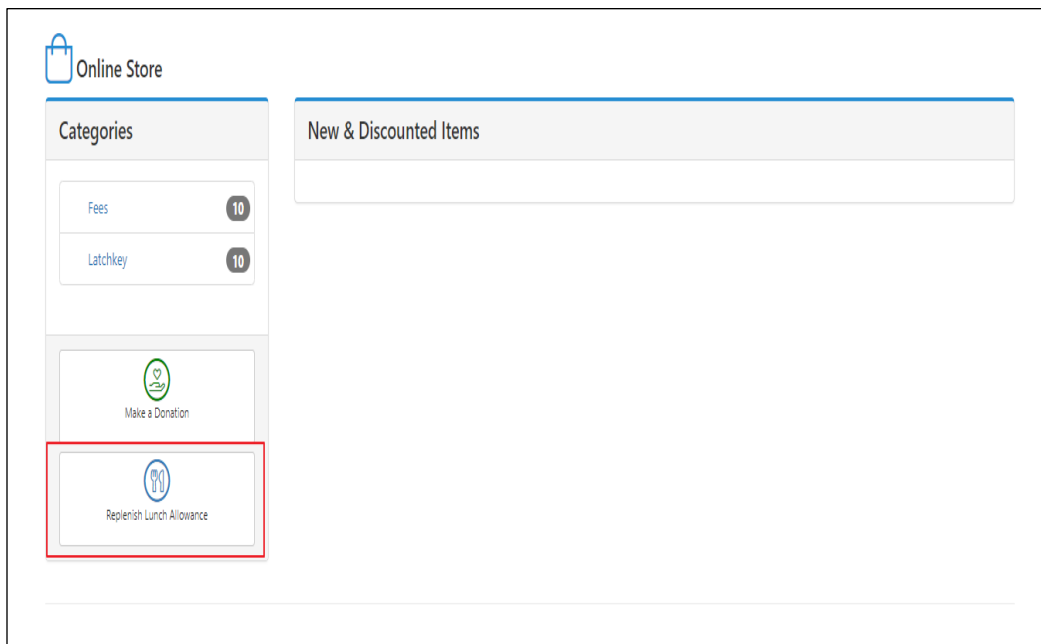
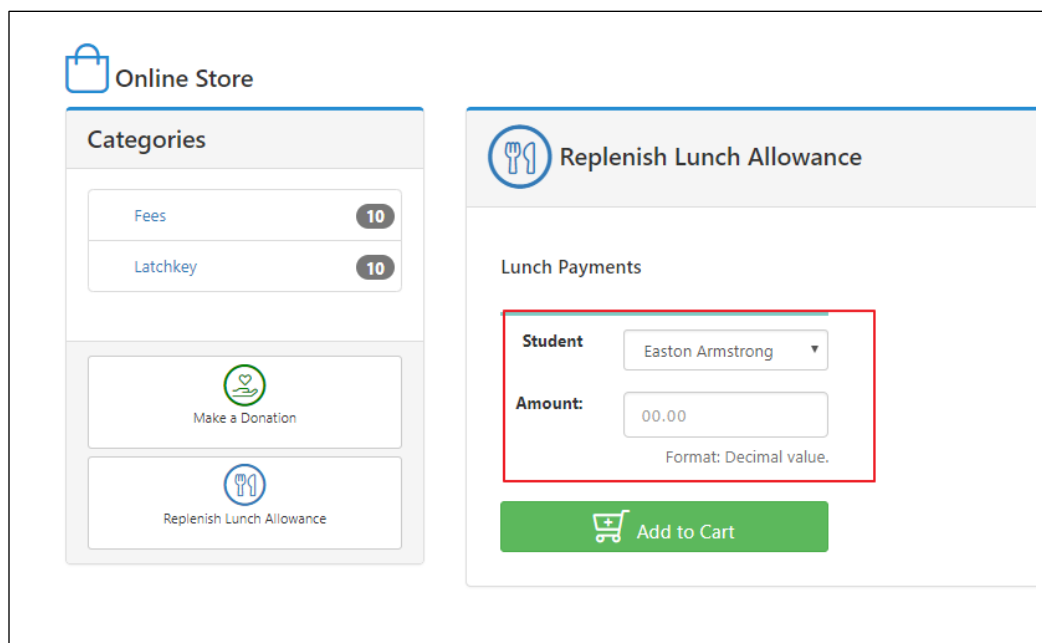


Replenishing Lunch Balances in MSP

1. Log into your parent account with MSP
2. Use the module “drop down” to select the Payments Module
3. Select Replenish Lunch Balance (see below)



4. This will take you to the Online Store to replenish your students lunch account
5. Using the Student drop down to select your student.
 - o ***If you have multiple students, you will need to add a balance to each individually***
6. Select Add to Cart



- Once you have added your lunch balance to each applicable student, select My Cart in the top right corner of the screen.
 - You will be able to view your cart and purchase amounts here.
- To proceed to payment, click Proceed to Checkout
- Select "Pay By Credit Card"
- Enter Payment Info

Immaculate Conception Stephanie Armstrong My Cart Log off

Online Store




Categories

- Fees 10
- Latchkey 10


Make a Donation

Replenish Lunch Allowance

View Cart

Item	Qty	Amount	Option(s)	Action
<input checked="" type="checkbox"/>  Lunch Payments Student: Easton Armstrong	1	5.00		 

Total: \$5.00

Proceed to Checkout 

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